

**Christiansburg High School  
Discipline Plan for Tardies  
2015-2016**

**Student Expectations-**

Students are expected to be inside of their assigned classroom with all required materials in hand prior to the ringing of the tardy bell.

**Definitions-**

**Tardy-** Arriving late to class without an acceptable excuse.

**Check In-** Arriving at school after the beginning of 1<sup>st</sup> period with an acceptable written excuse. (Doctor's notes, court summonses, etc.) *Attendance and make-up work guidelines still apply for the time missed.*

**Announced Tardy Sweep-** An announcement is made prior to the end of the previous block (prior to 7:40 for first period) that a tardy sweep will be conducted. Students caught in these tardy sweeps will be required to spend the full period in ISS.

**Unannounced Tardy Sweep-** Random tardy sweeps done by administrators with no prior notice given. Students caught in these sweeps will be escorted to the office but will be allowed to go to class after being issued a tardy slip.

**Consequences for Tardies-**

**Lunch Detention-** Will be assigned to each student who accumulates 5 total tardies (across all classes) in a nine week period and an additional day will be assigned for tardies 6-9.

**Full Day of In-School Suspension-** Will be assigned to each student who accumulates 10 tardies (across all classes) in a nine week period with additional days added for each subsequent tardy.

***Additional Consequence for Students Who Park at CHS-*** *Driving to school and parking on school property is a privilege. Students who drive will lose this privilege for one week after accumulating 5 tardies due to arriving late for the school day. Students will lose their privilege for the remainder of the semester after accumulating 10 tardies due to arriving late for the school day.*

**Expectations for Teachers-**

Establish classroom management procedures that utilize the school's common definition of a tardy, record attendance in Power School, and make parent contacts when needed.

**Expectations for Administrators-**

Schedule/conduct tardy sweeps, assign consequences, and communicate with parents.